

UNIFORM POLICY



Help for non-English speakers:

If you need help to understand the information in this policy please contact: 9428 8955

Purpose:

The purpose of the Uniform Policy is to outline the requirements of Melbourne Girls' College for student dress and appearance and to provide information about uniform purchase and support, uniform implementation and exemption processes.

This policy has been developed by the Melbourne Girls' College School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Uniform Policy aims to:

- promote a sense of identity and pride, cohesion and good order in the school
- allow all students to feel equal
- prevent bullying and competition on the basis of clothing
- ensure students' appearance reflects the expectations of their school community
- enhance the profile and identity of the school and its students within the wider community
- strengthen the spirit of community within the school
- enhance individual student safety and group security
- ensure all students are dressed safely and appropriately for school activities
- prepare students for the expectations of workplaces
- encourage students to present themselves appropriately for a particular role.

Scope:

Students are expected to comply with this policy while traveling to and from school, during school hours and when attending school activities.

Uniform and Appearance:

Melbourne Girls' College has a gender-neutral uniform.

General Appearance

While at school, travelling to or from school or participating in school activities, students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms should be clearly marked with the owner's name
- Studs, sleepers and watches are the only acceptable jewellery
- Any make up or nail polish must be neutral tones only

Health and safety

Shoulder length or longer hair is to be tied back for student safety in science and technology subjects.

Jewellery, nails, hair accessories, hat cords and similar items that interfere with students' ability to engage with school activities safely and fully are not permitted.

Purchase of Uniforms

Parents/carers may purchase uniform directly from Bob Stewart. Stores are located in Kew, Malvern and Mentone. Trading hours and address details can be found on their website: <https://www.bobstewart.com.au/>. Permitted non-branded uniform items can also be purchased from department stores provided they meet the specific uniform requirements outlined by School Council (refer to Style Guide).

Second-hand uniform items can be purchased through Bocca Foods and The Sustainable School Shop. Contact the school for more information including opening hours.

The School Council has consulted with the school community and worked to ensure the student uniform is affordable, including by ensuring uniform requirements comply with current Government policy. However, if you are facing difficulty meeting uniform costs the [Help with school costs and fees](#) page provides advice on support offered by the Victorian Government. If your child is starting year 7 and is eligible to receive support via the [Camps, Sports and Excursions Fund](#), you may be eligible to access the Affordable School Uniform program through [State Schools' Relief](#).

Please contact the school to discuss support that we may be able to provide.

Implementation:

Melbourne Girls' College will ensure that this Uniform Policy and uniform item list is communicated to all families and students through our website, school diary, parent information sessions and wellbeing structure. We will assist students who may be experiencing difficulties complying with this policy where possible.

Measures taken by Melbourne Girls' College to address concerns about student non-compliance with the Uniform Policy will also be addressed in accordance with our Student Wellbeing and Engagement Policy. If non-compliance with the Uniform Policy becomes a continued occurrence, contact will be made with parents/carers to discuss the situation. In this event, the college will continue to work with the student and family to support compliance.

Students are expected to wear the MGC uniform in a manner that is neat, respectful, and aligned with college expectations, as this demonstrates pride in our community and contributes to a positive and inclusive school environment.

- The wearing of the uniform is compulsory for all students.
- All items of uniform need to be well presented and in good order.
- All students are expected to wear the full school uniform, to and from school and during the school day.
- School Council requires the principal be responsible for implementation of the uniform policy.

Exemptions to Uniform Policy:

We acknowledge that the enforcement of this Uniform Policy may impact students differently.

Students and their parents or carers may apply in writing to the principal for an exemption to this policy if:

- an aspect of the policy:
 - prevents students from being able to attend school or participate in school activities on the same terms as other students because of the [personal characteristics referred to in human rights and anti-discrimination requirements](#)
 - offends a religious belief held by the student or parents/carers
 - prevents students from complying with a requirement of their religious, ethnic or cultural background
- the student has a particular disability or health condition that requires a departure from the policy
- the student or the parents/carers can demonstrate financial hardship that prevents them from complying with the policy.

When the principal receives a request for an exemption, they will:

- consider the grounds for the exemption request

- explain the process to the student and/or their parents/carers
- guarantee that issues of a personal nature revealed to substantiate the request will be strictly confidential
- encourage the student and/or their parents/carers to support their application with evidence.

The principal or delegate will then try to negotiate a resolution that is acceptable to all parties, including providing advice about support with meeting uniform costs. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents/carers.

Concerns about this Uniform Policy:

Melbourne Girls' College welcomes feedback from the school community in relation to this policy. If you have a concern or complaint about the Uniform Policy, further information about raising a concern or complaint is available in our school's Complaint Policy, available on the MGC website.

Communication:

This policy will be communicated to our school community in the following ways:

- available publicly on our school's website
- reminders through Compass Newsfeed items
- reminders in our school newsletter
- discussed in student forums
- included in staff handbook
- discussed at staff briefings/meetings as required
- included in transition and enrolment packs
- discussed at parent information nights/sessions
- hard copy available from school administration upon request.

Views on our Uniform Policy have been invited from the whole school community including:

- parent/carers
- teachers and other school staff
- students

The school community consultation invited feedback about uniform cost and affordability. This feedback has been recorded, carefully considered and incorporated into the policy where appropriate.

Further Information and Resources:

- Melbourne Girls' College Complaint Policy
- Melbourne Girls' College Student Wellbeing and Engagement Policy
- Melbourne Girls' College Inclusion and Diversity Policy
- Melbourne Girls' College [Uniform description](#)
- Department of Education [Student Dress Code](#)
- Department of Education [Student Engagement](#)

Policy Review and Approval:

For future reviews of this Uniform Policy, we will consult with our school community through the following mechanisms:

- Compass Newsfeed items to parents/carers
- information in newsletters
- focus groups/working parties (student, staff and parents)
- information on our website

The community will be given advance notice of the consultation process and timelines. The consultation will be open for at least 2 weeks.

Policy last reviewed	14 October 2025
Approved by	School Council
Next scheduled review date	October 2028

MELBOURNE GIRLS' COLLEGE UNIFORM ITEMS

- Students can wear any uniform item regardless of season.
- Approved commemorative uniform items such as the year 12 jumper is accepted as part of the uniform.

COMPULSORY ACADEMIC UNIFORM ITEMS

White short sleeve shirt with school logo*

White long sleeve shirt - White 35% Polyester / 35% Cotton Blend Fabric, Button front, button cuff, Regular collar, Plain pocket left chest, 140 GSM (weight)*

Navy Blue tailored trousers - Dark navy flat front wool blend, 54% recycled polyester- 44% wool- 2%elastine, adjustable waist, zip pockets, mid waist, classic cut *

Navy Blue tailored shorts - Dark Navy flat front, polyester viscose 34% polyester, 30% recycled polyester, 34% viscose and 2% elastine, adjustable waist, zip pocket, mid waist, classic cut*

Navy Blue Skirt - Dark navy, pleated lined skirt, wool blend, 54% recycled polyester- 44% wool- 2%elastine, adjustable waist, zip pocket*

MGC Blue checked dress*

One or more of jumper, academic vest or blazer with school logo*

White non branded crew length socks – to be worn with dress, shorts or skirt*

Navy non branded crew length socks – to be worn with trousers*

Black tights – to be worn with skirt*

MGC tie – must be worn with the long sleeved shirt

Backpack with school logo*

OPTIONAL ACADEMIC UNIFORM ITEMS

Academic Hat with school logo*

Rain jacket with school logo*

Navy Blue scarf with school logo*

White scarf with school logo*

Hair ties in school colours

Headwear worn as part of cultural/religious beliefs – navy or white

COMPULSORY SPORTS UNIFORM

Polo shirt with school logo*

Navy Blue Sports Shorts* - Dark navy stretch microfibre fabric, mid length, elastic waist with cord, 2 zip pockets.

Navy Blue tracksuit pants* - Dark Navy anti pill polyester cotton fleece, loose elastic zip cuff, zip pockets.

Softshell jacket with school logo*

Rugby Top with school logo*

Sports cap with school logo*

White non branded crew length socks*

Sports cap with school logo*

OPTIONAL SPORTS UNIFORM

Polar Fleece Vest with school logo and MGC embroidered on back*

FOOTWEAR

Black lace up shoes with all academic uniform items

Track shoes/runners with sports uniform

YEAR 12 OPTIONAL ITEM

Year 12 students have a rugby jumper in their final year, to symbolise their senior school identity and to recognise senior leadership as an important value of the school. The Year 12 jumper design will be led by the incoming Year 12 students and approved by the Principal Team. Students will be permitted to wear the alternate jumper once it has arrived as an addition to their academic or PE school uniform.

*These items are available from Bob Stewart. Items without the school branding can also be purchased from other retailers.

STYLE GUIDE

Academic Uniform

When wearing the long-sleeve shirt:

Must be worn with:	Lower attire options:	Additional:
Tie, with shirt tucked in	Navy Pants (with black crew length socks)	Jumper, Vest, Blazer
	Navy Shorts (with white crew length socks)	
	Navy Skirt (with white crew length socks OR opaque, black tights)	

When wearing the MGC logo short-sleeve shirt:

Lower attire options:	Additional:
Navy Pants (with black crew length socks)	Jumper, Vest, Blazer
Navy Shorts (with white crew length socks)	
Navy Skirt (with white crew length socks OR opaque, black tights)	

When wearing the dress:

Must be worn with:	Additional:
White crew length socks and school shoes	Jumper, Vest, Blazer

Black leather lace up school shoes (maximum height of heel 3 cm), no boots or T-bars to be worn with the academic uniform.

Optional Extras:	Navy plain gloves, navy or white hair ribbons/scrunchies Navy or white scarf with logo.
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PE Uniform

The MGC PE uniform comprises:

Upper: Polo shirt	Lower: Shorts or Track Pants
Runners	Sports Cap

The PE uniform can be paired with:

- Rugby top
- Fleece Vest
- Softshell Jacket

All specifications for unbranded items are listed in the Uniform Items list above

Uniform Modification and Alterations:

Students are not permitted to alter, adjust, or wear any part of the uniform in a way that changes its intended fit, length, or appearance. This includes, but is not limited to:

- Rolling up skirts or dresses/shorts at the waistband
- Tapering, pinning, or tightening garments to change the silhouette or shape
- Adjusting hems or waistbands to shorten or lengthen uniform items beyond the approved design
- Wearing garments in a way not intended (e.g., skirt worn as a dress or pants pulled lower than the waist)

All uniform items must be worn as purchased and in accordance with the school's uniform guidelines.

Specific Uniform Requirements:

- Trousers should be at an appropriate length that allows for the cuff to sit on the school shoe; they are not to be rolled up.
- Dresses, skirts and shorts are to be no more than 5 cm above the knee.
- Socks should be mid-calf/crew length.
- The compulsory blue backpack (with MGC logo) is to be used by all students.
- The only approved bag is the college bag – which is to be kept in the school locker during school hours.
- Casual clothes days are subject to ratification by College Council.

Shoes and Footwear:

- Full school uniform includes black leather school shoes
- Food, Technology and Science classes require fully enclosed leather lace-up school shoes to be worn for all practical classes in order to provide protection from spillage and dropping of sharp or heavy implements.

PE Uniform and Excursions:

- Students are permitted to wear their PE uniform to and from school when undertaking PE and Sport classes.
- Items in the PE uniform cannot be mixed with the academic uniform.
- When attending excursions, students must wear full school uniform unless previously indicated on the excursion form.
- Students competing in an all-day sporting activity may wear their PE uniform to school on that day.
- Students who cycle to and from school may wear alternative clothing while riding.
- No long-sleeve tops under PE polo t-shirt

Extra-Curricular Program Uniform:

- Students participating in MGC extracurricular activities, e.g. rowing, aerobics and dance are not permitted to wear the extra-curricular uniform items as part of the PE uniform. No other extra curricula uniform items may be worn with the MGC uniform.
- Students participating in the AAFC are permitted to wear their uniform at school on the day they have that program.

Jewellery and Make-Up:

- Jewellery, with the exception of a wristwatch, simple studs or sleepers, is not permitted.
- Make-up must be kept to a minimum. Pale pink or light beige nail polish is permitted. Fake nails are not permitted.
- Tattoos, whether real or temporary must remain covered.

Hair and Accessories:

- Unnatural hair and nail colours are not permitted.
- The school hat is recommended to protect students from high UV rays.
- Due to hygienic reasons hair should be always neat and tidy. It is recommended that long hair be tied back.
- Students wishing to wear a headscarf for cultural, health or religious reasons should ensure it is navy blue or white in colour.

Out of Uniform:

- Students who are out of uniform must bring an explanatory note or have an email from their parent/guardian to the Homegroup teacher to obtain a uniform pass that will be put on Compass.
- Measures taken for students who are out of uniform will be addressed in accordance with our Student Wellbeing and Engagement Policy.
- If non-compliance with the Uniform Policy becomes a continued occurrence, contact will be made with parents/carers to discuss the situation. In this event, the college will continue to work with the student and family to support compliance.